RESPONSIBILITIES OF THE ELECTORATE NOMINATING COMMITTEES

Each section of AAAS has an Electorate Nominating Committee (ENC), consisting of six elected members who serve three-year, nonconsecutive terms. The Retiring Chair of the corresponding Section Steering Group serves as an *ex officio* (and seventh) member. The ENC’s work is generally carried out by email or conference call during the period between March and June.

If, at any time, an individual becomes unable to fulfill their responsibilities for any reason, we ask them to let the Executive Office know.

Expectations of an ENC member include:

- Active participation in identifying, proposing and ranking individuals to run as candidates for the following positions:
  - Section Chair-Elect
  - Section Member-at-Large
  - Members of the Electorate Nominating Committee
  - Council Delegate(s) of the Electorate

- ENC members may also be asked to invite ranked candidates to stand for election.

- In their third year, one of the two senior ENC members will be asked to serve as the ENC chair

The Committee is strongly encouraged to work together, and with their corresponding section’s Steering Group, to strategically select appropriate members to run for the above positions. Diverse nominations, including a fair representation of women, minorities and persons with disabilities, are encouraged, as are nominations that represent diversity in discipline, institution and geographic representation.

Please contact the AAAS Executive Office at governance@aaas.org with any questions about these responsibilities.

*Updated May 2018*