RESPONSIBILITIES OF SECTION MEMBERS-AT-LARGE

The section Member-at-Large serves a four-year term as a member of their section Steering Group. The eight-member Steering Group comprises the Chair-line, Section Secretary, and four Members-at-Large. New terms begin the day after the Annual Meeting concludes.*

If, at any time, an individual becomes unable to fulfill their responsibilities for any reason, we ask them to let their Section Secretary and the Executive Office know.

Expectations as a member of the Steering Group include:

- Participation in nominating elected Fellows for the section Steering Group [Generally occurs late January through April]
- Participation in reviewing and voting on elected Fellow nominees for the section Steering Group [Generally occurs May through June]
- Participation in proposing symposia for the Annual Meeting [Generally occurs February to mid-April]
- Participation in reviewing symposia for the Annual Meeting [Generally occurs May through June]
- Responsiveness to communications from the Section Secretary, who manages the above processes for your section [Year-round]
- Your section may have additional responsibilities for Steering Group members; these will be communicated to you by your Section Secretary
- Participation in appointing the Section Secretary at four-year intervals [Occurs in the fall every four years]

However, it is hoped that the Members-at-Large will do more. They should actively assess the performance of the section as a whole and its role in the Association, with a view to finding ways to involve a reasonable percentage of the section's members in useful, professional interaction. They can urge the section officers to establish working panels on interdisciplinary subjects from time to time. They can be helpful to the Chief Executive Officer by suggesting approaches to increasing the membership of the Association and can assemble nominations of prospective members in the field covered by the section. In general, they can make their term of service count.
Responsibilities for AAAS Members-at-Large

With regard to attendance at AAAS Annual Meetings, Members-at-Large are encouraged to seek funding from their own institutions. Unfortunately, AAAS cannot cover their travel expenses. However, AAAS does offer the Members-at-Large deeply discounted rates on registration. Information for how to register at these rates will be sent to the Members-at-Large a few months ahead of the Annual Meeting.

Please contact the AAAS Executive Office at governance@aaas.org with any questions about these responsibilities.

*Upcoming Annual Meeting Dates

- February 14–18, 2019 Washington, DC
- February 13–17, 2020 Seattle, WA
- February 11–14, 2021 Phoenix, AZ
- February 17–20, 2022 Philadelphia, PA
Responsibilities for AAAS Members-at-Large

Updated May 2018